

**Submitted:** Draft  
**Jurisdiction:** Maryland  
**Agency:** Department of General Services,  
Records Management Division  
**Division/Unit:** DHMH - Baltimore County Health Department

**Maryland State Archives**  
Edward C Papenfuse State Archives Building  
350 Rowe Boulevard  
Annapolis, MD 21401

**Certificate ID:** 284  
**MSA ID:** SE55-2389

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## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	98W981 - Pediatric Case Files (Essex Health Center)	1518	1	1976 - 1986	1 cu ft.	03/01/2012	Recycle
2	04W866 - Family Planning Case Files (Essex Health Center)	1518	6	2000	3 cu ft.	03/01/2012	Recycle
3	90W1300 - Maternal Health Case Files, Family Planning Case Files, Hypertension Case Files (Towson Health Center)	1518	4, 6, 7	1986	3 cu ft.	03/01/2012	Recycle
4	90W1303 - Crippled Children Case Files, Pediatric Case Files (Towson Health Center)	1518	9H, 1	1968 - 1986	2 cu ft.	03/01/2012	Recycle
5	93W1087 - Dental Patient records (Eastern Family Resource Center)	1518	3	1986	2 cu ft.	03/01/2012	Recycle
6	97W372 - Pediatric Case Files (Towson Health Center)	1518	1	1974 - 1986	1 cu ft.	03/01/2012	Recycle
7	04W193 - Communicable Disease Records (Towson Health Center)	1518	14 A, C, D	2000	6 cu ft.	03/01/2012	Recycle
8	02W956 - Communicable Disease Records Case Investigation Report (Towson Health Center)	1518	14 D	2000	2 cu ft.	03/01/2012	Recycle
9	07W673 - Sexually Transmitted Disease Interview records (Towson Health Center)	1518	15 B	2005	12 cu ft.	03/01/2012	Shredded

### Destruction Certification

Gabriel P. Lopez	Manager	3/6/2012
<b>Signature</b>	<b>Title</b>	<b>Date</b>